

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

February 12, 2013

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Steve Schuette, Council President
Donn Willey, Councilor
Doug Gochnour, Councilor
Don Caldwell, Councilor

COUNCILORS ABSENT:

Gene Officer, Councilor

STAFF PRESENT:

David Holland, Public Works Director
Ron Smith, Fire Chief

STAFF ABSENT

Peggy Gray, City Manager

GUESTS PRESENT:

Stan Foster, PARC Resources
Mark Witty, 855 East Main Street, John Day

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:02 p.m. Mayor Ron Lundbom noted that all Councilors were present with the exception of Councilor Gene Officer and City Manager Peggy Gray who were absent and excused.

Agenda Item No. 2 – Approval of City Council Work Session Minutes of January 22, 2013

The minutes of the January 22, 2013 City Council Work Session minutes were included in the agenda packets and presented for the Council's approval. **Councilor Don Caldwell made a motion that the minutes of the January 22, 2013 City Council work session be approved as presented. Councilor Doug Gochnour seconded the motion, the motion passed unanimously.**

Agenda Item No. 3 – Approval of City Council Minutes of January 22, 2013

The minutes of the January 22, 2013 adjourned meeting were included in the agenda packets and presented for the Council's approval. **Councilor Doug Gochnour made a motion that the minutes of January 22, 2013 be approved as presented; Councilor Donn Willey seconded the motion. The motion passed unanimously.**

Agenda Item No. 4 - Appearance of Interested Citizens

Mayor Ron Lundbom thanked those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. There were none presented.

Agenda Item No. 5 – Discuss Recommendation from the Fire Station’s Citizen Advisory Committee

Mayor Lundbom asked Councilor Donn Willey to give a report from the February 4, 2013 meeting of the Citizen Advisory Committee. Councilor Willey reported the Advisory Committee had a very productive meeting. Questions were answered by Mr. Foster and felt the Committee had arrived at some money issues that we need to bring forward to the City Council for approval.

Mr. Foster said the Advisory Committee came to a strong consensus to recommend that the City Council to go for a bond measure at the November 2013 election. One of the conditions was to direct the consultant to come back to the City Council in the near future with both district records and a very specific targeted amount. He stated the City Manager was very concerned about the general figure of a million dollars and wanted it nailed down to exactly the amount needed for the bond measure. The Advisory Committee agreed and it was the recommendation for Mr. Foster to go back to the County records, gather that information and come back at a later time. Part of that is to make a note that the million dollars figure he brought before the council could go one way or the other and was a ballpark figure. There were concerns about the press picking that number up as a definitive number and we are really concerned about transparency with the community and don’t want to create any problems.

Mayor Lundbom asked if Mr. Foster could get the number any more exact; Mr. Foster stated he thought he could get it nailed down some more. Fire Chief Ron Smith stated basically we want to get back to the assessor’s office to make sure that the information that we received from the assessor’s office is correct and we don’t come back with a deficit number. Mr. Foster agreed and stated we also want to make sure who the beneficiaries are of both the rural and the city.

The Council was informed that the Fire Department will be kicking off the campaign with an open house in March 2013. Mr. Foster stated he would be back for the open house with the blueprints to allow the public to see what is being proposed. Mr. Foster informed the City Council that the Advisory Committee is looking into making Dean Elliott’s letter into a 4-page tab to be inserted into the newspaper and to be used as direct mailing flyers. We will begin to go out and talk to local people and private foundations handing out the flyers.

Councilor Donn Willey reminded the Council that the private foundations require local money (skin in the game) in order to invest in the project. Mr. Foster stated the Council’s decision to accept the recommendation is a big step forward as he can use that as communication to the foundations and get some applications to the smaller foundations. Mr. Foster stated the double majority does not apply to the November or May elections. So if for some reason something happens where the psychology of the community changes (mill closure etc.), then we have an opportunity to go back to the public in the May election. We expect to continue to fundraise until the time the final punch list is completed on the fire station. This is an ongoing activity; every dollar raised during the construction of the fire station is a dollar less that will have to go to the bond measure. We will have the option to reduce the number approved by the bond corresponding to the amount we receive from the philanthropic sources.

Mr. Foster stated he thought everyone was on board and believes we can move forward. He informed the council he received a quote from the Bend Bulletin for a 4-page tab, nothing glossy, just regular newsprint to incorporate Dean Elliott's letter, history of the fire station and pictures of the existing fire station etc. We want to make sure the public understands the benefits of having a new fire station in regards to insurance ratings and bringing new businesses into the community.

Councilor Donn Willey stated the idea is to saturate and educate, having the volunteer fire fighters in uniform going door to door handing out the flyers and answer questions. Fire Chief Ron Smith stated we were looking for a mechanism to make donations a taxable deduction for people. The Fire Fighter's Association turned out to be a 501 C 4 instead of the 501 C 3; so we were going to switch the Association to a three. However, in order to become a 501 C 3, you have to allow anyone to come in and that will not work with the Fire Fighter's Association. So we were going to do a "friends of the fire station" but Anna found out that donations can be made through the City as a taxable deduction as long as the donation goes to a dedicated earmarked project.

Fire Chief Ron Smith informed the council that he hoped he would have a consensus of the Rural Fire District's board as they were supposed to have their board meeting that day at noon; however, due to illness it was postponed until next Tuesday.

Mr. Foster stated the Advisory Committee talked about in terms of strategy of engaging the school children; there was some level of discomfort among the Advisory Committee and thought it seems coercive. Mr. Foster stated they have been through these processes a lot and if the kids are enthusiastic it gets the parents enthusiastic. Mayor Lundbom stated from what he has seen we have a young fire department and that's a testament. Fire Chief Ron Smith agreed and stated it's getting younger and that's a good thing. Mr. Foster found that in other capital campaigns when he includes the children it creates a level of enthusiasm and civic pride, all the things that are essential for a successful campaign. People need to understand this is a civic improvement; that the current fire station is over 60 years old and whatever we do here, the new station is likely to be used for the next 50 years. He stated it's important that these children, that we want to retain in our community, have ownership of the project. That's a powerful thing for the community and pulls people together. He wanted the Council to be aware that we plan to include the children in this project.

Mayor Lundbom asked for council discussion. After discussion it was the consensus of the City Council to move forward with the bond measure in the November 2013 election and direct PARC Resources to go back and get firm up-to-date accurate numbers to determine the rate of the bond measure.

Agenda Item No. 6– Discuss for Appointment Applications Received for City Council Position

At this time Mayor Lundbom requested moving to Agenda Item No. 7 in order to allow Mark Witty to be excused from the meeting.

Agenda Item No. 7 – Discuss for Appointment Application from Mark Witty to the John Day Budget Committee

Mayor Lundbom introduced Mark Witty, Superintendent of School District #3 who has made application for the John Day Budget Committee and asked him to tell the City Council about himself.

Mr. Witty stated he was impressed with this body from the standpoint that it appears to him from the outside looking in, that you guys are trying to move us in a forward position. He stated he appreciated

that from an economic standpoint; he thought the Council was doing things that are critical to all of us to have a healthy community and he wouldn't mind being a part of that.

Mayor Lundbom asked for further discussion. **Councilor Steve Schuette moved to appoint Mark Witty to the John Day Budget Committee. Councilor Don Caldwell seconded the motion, the motion passed unanimously.**

Agenda Item No. 6– Discuss for Appointment Applications Received for City Council Position

At this time Mayor Lundbom introduced Agenda Item No. 6 to discuss for appointment applications received for the City Council position. Mayor Lundbom noted the City received two applications as follows:

Gregg Haberly, 195 Ford Road, John Day, OR 97845
Paul Smith, 231 NW Valley View, John Day, OR 97845

It was noted the City received an additional application from Brian Hubbard, 411 S. Canyon Blvd., John Day, OR on Friday, February 8, 2013. The deadline for the City Council position was Wednesday, February 6, 2013 at 5 p.m. It was the consensus of the City Council not to accept the application because it was received two days past the published deadline. The Council directed City Manager Gray to send a letter to Mr. Hubbard.

After discussion the City Council decided to interview both Mr. Haberly and Mr. Smith for the City Council position at the February 26, 2013 council meeting. The Council directed City Manager Gray to schedule the interviews with both candidates and locate the interview questions that were used in previous council position appointment interviews.

Councilor Donn Willey moved to invite Gregg Haberly and Paul Smith for interviews for the vacant council position on February 26, 2013 during the regular council meeting. Councilor Doug Gochnour seconded the motion. The motion passed unanimously.

Agenda Item No. 8 – Review and Discuss ODOT Conceptual Design for the John Day Main Street & S. Canyon Blvd.: Sidewalk & Beautification Project scheduled for Construction in 2014

Public Works Director David Holland presented a map with the conceptual design for the new Main Street & S. Canyon Blvd. Sidewalk and Beautification Project to the City Council. He stated the map shows the sidewalks that will be replaced and the sidewalks that are still in good condition. The north side of Main Street from the intersection to Dayton, the existing sidewalks will remain; however, we will be cutting a 2' utility trench for the street lights and place pavers on top. There is a section by the Cowboy Museum that won't be replaced, but there are some sections just above that will be replaced.

The two major things Public Works Director Holland directed the Council to review are on S. Canyon Blvd. at the south end of Dayton Street where it meets the highway. 1). ODOT is proposing a crosswalk change. There is an existing crosswalk that angles back to the north from Dayton. ODOT is proposing to angle that back to the south. 2). They are talking about putting pedestrian handicap safety landings (curb extensions) in about 5' out from the curb lines; one on the highway (S. Canyon Blvd) by the corner of A Bit of Europe where Dayton meets the highway. There will also be a small one located on the opposite side of the street just off the driveway approach going into the Cut Above Hair Salon. Another curb extension is being proposed on 2nd Street by the Catholic Church, not protruding out into the highway but protruding out into 2nd Street.

Public Works Director Holland reminded the Council that none of this is set in stone; none of this is absolute, this is ODOT's initial design and it is for the Council to discuss whether this is what you want to see or not what you want to see.

Councilor Steve Schuette asked why we need the bulb-outs; Public Works Director Holland responded stating you don't need them. However, the curb extensions tend to make pedestrians more focused because now there is this yellow protrusion out into the road; it tends to slow traffic and make people more aware that there is a crosswalk there.

Mayor Lundbom questioned that the curb extensions currently located on 3rd and Bridge Streets are a disaster and why are we even thinking about it. Public Works Director Holland stated the difference here is that we have a 60' ROW; we don't have the same kind of width. Basically it is out of the parking zones and it is just a small protrusion going across. The other one on 2nd Street is narrow more like what is on 3rd and Bridge; Public Works Director Holland stated he personally didn't agree with the ones located on 2nd. He was concerned with the bike lane, it might cause bicyclist to move farther out into the traffic. Councilor Don Caldwell thought 2nd St. was smaller than 3rd and Bridge, so it would be worse.

Councilor Donn Willey wanted to go on record that he is opposed to the 2nd Street bulb-outs. He has seen what has happened on Bridge Street. Councilor Doug Gochnour wanted to know what was the advantage of the bulb-outs other than slowing the traffic down; Public Works Director Holland stated on Bridge Street, they designed it that way because it was an ODOT project and had to meet new State handicap standards. They wanted sidewalk, landing, ramp and multi directional and that was the only way they had room and still stay within the slope percentages.

Councilor Don Caldwell questioned the amount of traffic on 2nd Street and didn't think it was worth putting curb extensions at that location. Councilor Willey stated he didn't have a problem with the curb extension on Dayton and the highway and thought it would serve a purpose at that location.

Public Works Director Holland stated ODOT is sending letters to all of the property owners within the project area stating that their accesses may or may not be affected. The people that will definitely be affected will get a second letter. Right now the conceptual map does not show any access on the corner lot where the old Texaco station was; Greg Armstrong owns the property and has already had a conversation with Sean Maloney of ODOT. Another access issue could be at Doug's Repair Shop; he has one parking spot in the middle and has a pretty wide access all across. ODOT is proposing giving him one access and three parking spots. They are going to restrict the access on the parking lot just south of the old City Hall on S. Canyon Blvd. That is City property and ODOT is proposing one access coming into that parking lot. It will make the property less usable, the Catholic Church and the mortuary both use that parking lot as well as the City's firefighters. However, that is another thing that is negotiable but not guaranteed. Public Works Director Holland stated ODOT will be dealing directly with the property owners regarding the access issues.

Public Works Director Holland reminded the Council that ODOT will be here on the 28th; they have a meeting scheduled with the utility companies at 3 p.m. and then the public meeting at the Outpost at 6 p.m.

Mayor Lundbom stated he is willing to live with the current concept and would like to listen to the public comments at the open house before making any final decisions. Councilor Schuette asked if it was up to them to make the final approval. Public Works Director Holland stated mostly but not absolutely, in

other words ODOT has control over their access and we need to look at the dollar figures but it's all negotiable. It is our project; ODOT is just designing it for us.

Councilor Doug Gochnour thought ODOT should have some visual pictures at the open house for the public to see. What kind of street lights we are going to use, the type of pavers etc. to give them an idea of what the project is going to look like. He stated he is having a hard time visualizing it.

Mayor Lundbom asked the Council to think about any issues they have with the conceptual design and we will discuss them again at the February 26th council meeting.

Agenda Item No. 9 – Accept 2013 City Council Goals as discussed at the January 22, 2013 Goal Setting Work Session

At the January 22, 2013 Council Goal Setting Work Session, the John Day City Council discussed the following goals:

1. Continue working on the new fire station
2. Finalize the Enviro Board Contract
3. US26/Main/395 S. Canyon Blvd Street Sidewalk Beautification Project; Enhance Project sidewalks from Catholic Church to Grant Union Junior-Senior High School
4. Charolais Heights/NW Bridge Street Intersection Realignment
5. Continue to market the industrial park

Councilor Donn Willey moved to accept the goals as discussed at the January 22, 2013 Goal Setting Work Session. Councilor Don Caldwell seconded the motion, the motion passed unanimously.

Agenda Item No. 10 – Other Business and Upcoming Meetings

1. Mayor Lundbom stated he had been asked about the stop sign off of the bridge coming down from Airport Road that has caused some problems. It used to be a stop on Brent, north and south and you had a yield or through traffic going east and west off the Airport, now it's a 4-way stop. Public Works Director Holland stated in order to change that from the 4-way stop you would have to have a lot of tree and brush elimination in order for people on Brent to see someone coming down Airport Road. He also stated because that is a protected stream with steelhead in it; you will have to get Fish and Wildlife involved. Mayor Lundbom asked that Dave take a look at it. Councilor Schuette recommended the Safety Committee could take a look at it. Dave thought it was a bad idea and it would cause more problems as there is a lot of traffic with Winner's Choice employees. It was noted that with Enviro Board going in at the Industrial Park it will also create more traffic. It was the consensus of the Council to leave the 4-way stop sign.
2. Mayor Lundbom questioned the water usage at the Airport and the RV Park and requested a leak check.
3. The January 25 and February 1 LOC Bulletins were included in the Council packets.
4. The Oregon Local Leadership Institute Winter 2012-2013 Catalog was included in the Council packets.

5. The January 2013 Statement of Revenue and Expenditure Budget to Actual Reports were given to the City Council.

Adjourn

There being no further business before the Council, Council President Steve Schuette made a motion to adjourn the meeting. Councilor Don Caldwell seconded the motion and the motion passed unanimously. The meeting was adjourned at 8:03 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, FEBRUARY 26, 2013.

Mayor Ron Lundbom