

**John Day City Council  
January 22, 2013  
7:00 PM  
Council Chambers  
AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF JANUARY 8, 2013**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

**ACTION ITEMS:**

4. **STAN FOSTER, PARC RESOURCES WILL BE PRESENT TO GIVE A STATUS REPORT TO THE CITY COUNCIL AND JOHN DAY RURAL FIRE PROTECTION DISTRICT REGARDING PARC’S FUNDRAISING AND CAPITAL CAMPAIGN ADVISORY SERVICES FOR THE CONSTRUCTION OF THE NEW FIRE STATION**
5. **DISCUSS FOR SIGNATURE 2013 SPECIAL CITY ALLOTMENT AGREEMENT, US26/MAIN ST./CANYON BLVD: SIDEWALK/BEAUTIFICATION PROJECT**  
Attachment:
  - 2013 Special City Allotment Agreement, US26/Main St./Canyon Blvd: Sidewalk/Beautification Project, Misc. Contracts and Agreements No. 29063
6. **DISCUSS FOR ADOPTION RESOLUTION NO. 13-699-03, A RESOLUTION ORDERING THE DANGEROUS BUILDING LOCATED AT 405 SE HILLCREST ROAD, JOHN DAY, OREGON TO BE REMOVED**  
Attachments:
  - Memorandum from City Attorney’s Office
  - Resolution No. 13-699-03
7. **DISCUSS STAFF’S ATTENDANCE AT THE ANNUAL CIS CONFERENCE IN PORTLAND**  
Attachment:
  - CIS Annual Conference Agenda

**OTHER BUSINESS:**

8. **OTHER BUSINESS AND UPCOMING MEETINGS**

Attachments:

- January 11, 2013 LOC Bulletin
- City Day at the Capitol invitation from the Oregon Mayors Association

**ADJOURN**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** January 18, 2013

**SUBJECT:** Stan Foster, PARC Resources will be present to give a status report to the City Council and John Day Rural Fire Protection District regarding PARC's fundraising and capital campaign advisory services for the construction of the new fire station

**BACKGROUND:**

Stan Foster of PARC Resources will be present to update the City Council and representatives from the John Day Rural Fire Protection District Board regarding the progress being made on the fundraising and capital campaign project for the new fire station. The following documents were placed in your Goal Setting Agenda packet:

- Feasibility Study/Capital Campaign Plan
- Case for Support
- Working Budget

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** January 18, 2013

**SUBJECT:** Discuss for Signature 2013 Special City Allotment Agreement, US26/Main St./Canyon Blvd: Sidewalk/Beautification Project

Attachment:

- 2013 Special City Allotment Agreement, US26/Main St./Canyon Blvd: Sidewalk/Beautification Project, Misc. Contracts and Agreements No. 29063

**BACKGROUND:**

Attached you will find the 2013 Special City Allotment Agreement, US26/Main St./Canyon Blvd: Sidewalk/Beautification Project, Misc. Contracts and Agreements No. 29063 with the Oregon Department of Transportation (ODOT). This is a \$50,000 grant to help backup any out of pocket expense that we may not foresee in the planning and construction phases of our approved Transportation Enhancement (TE) grant for our Downtown Beautification Project.

The TE grant is to construct or replace sidewalks and install streetscape amenities on Canyon Blvd. from Main Street to SW 2<sup>nd</sup> Avenue and a section of Main Street between North Canyon Blvd., and SE Elm Street. The project cost is estimated at \$892,000; the Enhancement funds are estimated at \$800,000 with the City of John Day providing the match and any non-participating costs, including all costs in excess of the available federal funds. The City's match is 10.27% of Enhancement Funds eligible costs (total cost of completed project); the City has already provided a cash match of \$20,540 for the city's cash match for the preliminary engineering by ODOT. The City of John Day hopes to provide the remaining match required by in-kind donation for materials and labor (removal of existing sidewalks, electrical conduit, drip line, 1" HDPE water line) and will keep the required documentation that support the donation of materials and labor.

City Attorney Jeremy Green has provided cursory review of the agreement and has signed page 8, approving legal sufficiency.

**RECOMMENDATION:**

The John Day City Council allows Mayor Lundbom to sign the 2013 Special City Allotment Agreement, US26/Main St./Canyon Blvd: Sidewalk/Beautification Project, Misc. Contracts and Agreements No. 29063.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** January 18, 2013

**SUBJECT:** Discuss for Adoption Resolution No. 13-699-03, a Resolution ordering the Dangerous Building located at 405 SE Hillcrest Road, John Day, Oregon to be removed

Attachments:

- Memorandum from City Attorney's Office
- Resolution No. 13-699-03

**BACKGROUND:**

At your November 13, 2012 council meeting, the City Council passed and adopted Resolution No. 12-695-19, declaring the Building located at 405 SE Hillcrest Road dangerous and ordered the Building's owner of record, its agent, or other person controlling the same, to remove or abate the Building. Resolution No. 13-699-03; constitutes an order requiring the removal of the dangerous building located at 405 SE Hillcrest Road. Please see the attached Memorandum from City Attorney's Office, Jeremy Green and Melissa Cobb to help facilitate your review of the resolution.

**RECOMMENDATION:**

The John Day City Council adopts Resolution No. 13-699-03.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** January 18, 2013

**SUBJECT:** Discuss Staff's Attendance at the Annual CIS Conference in Portland  
Attachment:  

- CIS Annual Conference Agenda

**BACKGROUND:**

Each year City County Insurance (CIS) holds an annual conference in Portland. CIS encourages staff from each entity to attend the annual conference. Police Chief Tirico and I have attended these conferences in the past and both of us found them to be very beneficial. As you can see from the agenda, this conference is packed with useful sessions relating from health care to law enforcement. I have registered Police Chief Tirico, Dispatch Manager Luttrell and myself to attend this important conference.

The date for this conference is February 13<sup>th</sup> through February 15<sup>th</sup>. The first session begins on February 13<sup>th</sup> at 1:30 p.m. We could get up early and try to make it to Portland for the first session on the 13<sup>th</sup>; however, for safety reasons and unpredictable weather conditions, I would feel more comfortable leaving on February 12<sup>th</sup>. The problem is we have our regular city council meeting that evening. I am asking for permission to be excused from the February 12, 2013 city council meeting. One agenda item that is scheduled for the February 12<sup>th</sup> meeting is for the Council to review applications received for the Councilor position and the Budget Committee positions. Applications are due on February 6, 2013. I can have an agenda prepared and the Council can review the applications received and leave instructions for the interview process. The meeting will be taped and I will transcribe the minutes when I return.

**RECOMMENDATION:**

The John Day City Council excuses the City Manager from the February 12, 2013 regular city council meeting in order to attend the 2013 CIS Conference in Portland, Oregon.

**TO:** John Day City Council  
**FROM:** Peggy Gray, City Manager  
**DATE:** January 18, 2013  
**SUBJECT:** Other Business and Upcoming Meetings  
Attachments:

- January 11, 2013 LOC Bulletin
- City Day at the Capitol invitation from the Oregon Mayors Association

**OTHER BUSINESS:**

1. The January 11, 2013 LOC Bulletin is included in your council packets.
2. Attached is an invitation for the Mayor and Councilors to attend City Day at the Capitol from the Oregon Mayor's Association. The event will be held on February 27, 2013.

**UPCOMING MEETINGS:**

January 28, 2013	10:00 a.m. Burns	SE Regional Alliance Board meeting
February 12, 2013	7:00 p.m.	Regular Council meeting