

**John Day City Council  
December 11, 2012  
7:00 PM  
Council Chambers  
AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF NOVEMBER 13, 2012**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight's agenda.**

**ACTION ITEMS:**

4. **DISCUSS FOR APPROVAL THE FISCAL YEAR 2012 AUDIT BY GUYER & ASSOCIATES**  
Attachment:
  - Independent Auditors' Report and Financial Statements for the Year Ended June 30, 2012 (included in council packet)
5. **DISCUSS FOR ADOPTION RESOLUTION NO. 12-696-20, A RESOLUTION TO DECLARE ACCOUNTS UNCOLLECTIBLE AND TAKE OFF THE BOOKS AS RECEIVABLE**  
Attachment:
  - Resolution No. 12-696-20
6. **REVIEW AND ACCEPT THE ABSTRACT OF VOTES FOR THE NOVEMBER 6, 2012 GENERAL ELECTION**  
Attachment:
  - Abstract of Votes for the November 6, 2012 General Election
7. **DISCUSS CANCELING THE DECEMBER 25, 2012 CITY COUNCIL MEETING DUE TO THE CHRISTMAS HOLIDAY**

**OTHER BUSINESS:**

8. **OTHER BUSINESS AND UPCOMING MEETINGS**  
Attachments:
  - November 16, 2012 and November 30, 2012 LOC Bulletins
  - Invitation to John Day Volunteer Firefighter's Association Christmas Banquet

- Invitation to City of John Day's Annual Christmas Party Potluck
- Support letter to USDA for Grant School District #3
- Thank you cards from the Timber Trucker's Light Parade and Bill Deist
- Quarterly Staff Report w/attachments

**ADJOURN**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** December 7, 2012

**SUBJECT:** Discuss for approval the Fiscal Year 2012 Audit by Guyer & Associates  
Attachment:

- Independent Auditors' Report and Financial Statements for the Year Ended June 30, 2012 (included in council packet)

**BACKGROUND:**

The Independent Auditors' Report and Financial Statements for the Year Ended June 30, 2012 is included in your council packets. Kent Bailey of Guyer & Associates will be present to address the Council and answer any questions you may have. Anna Bass and Amy Walker from Oster Professional Group will also be present.

**RECOMMENDATION:**

I recommend the John Day City Council accept the Independent Auditors' Report and Financial Statement for the Year ended June 30, 2012.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** December 7, 2012

**SUBJECT:** Discuss for Adoption Resolution No. 12-696-20, a resolution to declare accounts uncollectible and take off the books as receivable

Attachment:

- Resolution No. 12-696-20

**BACKGROUND:**

Resolution No. 12-696-20 is a resolution to declare accounts uncollectible and take them off the books as a receivable and turns them over to the collection agency.

**RECOMMENDATION:**

The John Day City Council adopts Resolution No. 12-696-20, a resolution to declare accounts uncollectible and take off the books as receivable.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** December 7, 2012

**SUBJECT:** Review and Accept the Abstract of Votes for the November 6, 2012 General Election

Attachment:

- Abstract of Votes for the November 6, 2012 General Election

**BACKGROUND:**

Attached you will find the Abstract of Votes for the November 6, 2012 General Election for the City of John Day. We had three council positions running unopposed. Attached is the Abstract of Votes for your review.

**RECOMMENDATION:**

The John Day City Council accepts the Abstract of Votes for the November 6, 2012 General Election. Councilors Doug Gochnour, Steve Schuette and Donn Willey will be sworn in at the first council meeting in January 2013.

**TO:** John Day City Council  
**FROM:** Peggy Gray, City Manager  
**DATE:** December 7, 2012  
**SUBJECT:** Discuss Canceling the December 25, 2012 City Council meeting due to the Christmas Holiday

**BACKGROUND:**

The next regular council meeting of the John Day City Council will fall on Tuesday, December 25<sup>th</sup>. Due to the Christmas holiday, it has been the tradition of the John Day City Council to cancel the 2<sup>nd</sup> meeting in December.

**RECOMMENDATION:**

Due to the Christmas holiday, staff recommends the regular meeting of December 25, 2012 be canceled.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** December 7, 2012

**SUBJECT:** Other Business and Upcoming Meetings

Attachments:

- November 16, 2012 and November 30, 2012 LOC Bulletins
- Invitation to John Day Volunteer Firefighter's Association Christmas Banquet
- Invitation to City of John Day's Annual Christmas Party Potluck
- Support letter to USDA for Grant School District #3
- Thank you cards from the Timber Trucker's Light Parade and Bill Deist
- Quarterly Staff Report w/attachments

**OTHER BUSINESS:**

1. The November 16, 2012 and November 30, 2012 LOC Bulletins are included in your council packets.
2. Included in your council packets is an invitation to the John Day Volunteer Firefighter's Association Christmas Banquet. They ask you RSVP by December 7, 2012.
3. Included in your council packets is an invitation to the City of John Day's Annual Christmas Party Potluck.
4. Grant School District #3 is applying for a Community Facilities Grant through the USDA to assist with the cost of rubberizing the surface of the track. The grant requires letters of support from community agencies. Superintendent Mark Witty asked if the City would support the project. Attached is a letter of support signed by Mayor Lundbom.
5. The City received thank you letters from the Timber Trucker's Light Parade and Bill Deist. Copies are included in your council packet.
6. Attached is the quarterly staff report for your review and information.

**UPCOMING MEETINGS:**

December 13, 2012	10:00 a.m.– 12:00 p.m. Council Chambers	Citizen's Fire Advisory Committee meeting
December 14, 2012	6:00 p.m. Airport	JDVFD Christmas Banquet
December 25, 2012	City Hall Closed	Christmas Day Holiday
January 8, 2013	7:00 p.m.	Regular City Council Meeting