

John Day City Council
July 24, 2012
7:00 PM
Council Chambers
AGENDA

1. OPEN AND NOTE ATTENDANCE
2. APPROVAL OF CITY COUNCIL MINUTES OF July 10, 2012
3. APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight's agenda.

ACTION ITEMS:

4. REQUEST FROM JIM CARPENTER, PC TO HAVE MAYOR LUNDBOM SIGN A QUIT CLAIM DEED FOR PROPERTY LOCATED ON BRIDGE STREET (A PIECE OF PROPERTY ON THE WEST SIDE, JOHN DAY MIDDLE SCHOOL PROPERTY)
Attachments:
 - July 17, 2012 letter from Jim Carpenter, P.C. w/exhibits A,B,C, and D
5. DISCUSS FOR SIGNATURE 2013 SPECIAL CITY ALLOTMENT (SCA) GRANT
Attachments:
 - June 26, 2012 letter from Region 5 Federal Aid Specialist Laura Slater
 - Resolution No. 12-692-16
 - Special City Allotment Grant Application
6. ENTER INTO EXECUTIVE SESSION UNDER ORS 192.660(2) (E) FOR THE PURPOSE OF CONDUCTING DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS
7. ENTER BACK INTO REGULAR SESSION

OTHER BUSINESS:

8. OTHER BUSINESS AND UPCOMING MEETINGS
Attachments:
 - July 13, 2012 issue of the LOC Bulletin
 - Notes from the July 12, 2012 Army Corps of Engineers meeting
 - Final Professional Services Agreement with PARC Resources

ADJOURN

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 20, 2012

SUBJECT: Request from Jim Carpenter, PC to have Mayor Lundbom sign a Quit Claim Deed for property located on Bridge Street (a piece of property on the west side, John Day Middle School Property)

Attachments:

- July 17, 2012 letter from Jim Carpenter, P.C. w/exhibits A,B,C, and D

BACKGROUND:

Attached you will find a letter from Jim Carpenter requesting Mayor Lundbom sign a Quit Claim deed to a piece of property located on the west end (school bus lane) of the former John Day Junior High School located at 116 NW Bridge St., John Day.

Please refer to Exhibit A, Mr. Carpenter states the piece of property marked in yellow on the map appears to be a part of land deeded by Mr. & Mrs. Charlie Mills to the City of John Day in 1992; however, the School District believed they owned that section of land when they put in the school bus loading lane for the school children.

At the time of this agenda, staff still has questions. Public Works Director went to the site and couldn't find any stakes or markers showing the piece of property in question. He has a call into Jack Watson of Cornerstone Surveying to find out exactly where it is on the ground as he wants to make sure we have enough ROW for future street improvement projects.

RECOMMENDATION:

Mr. Carpenter and Mr. Watson will be present at the July 24th council meeting; meanwhile staff will work with them to get our questions answered before the time of the council meeting. I have sent the information received from Mr. Carpenter to City Attorney Jeremy Green for his review and legal opinion.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 20, 2012

SUBJECT: Discuss for Signature 2013 Special City Allotment (SCA) Grant

Attachments:

- June 26, 2012 letter from Region 5 Federal Aid Specialist Laura Slater
- Resolution No. 12-692-16
- Special City Allotment Grant Application

BACKGROUND:

Attached is a letter from ODOT Region 5 Federal Aid Specialist Laura Slater inviting the City of John Day to apply for a \$50,000 allotment from the Special City Allotment (SCA) fund for Fiscal Year 2013. The purpose of this program is to assist small cities in repairing or reconstructing city streets, which are inadequate for the capacity they serve and/or are in condition detrimental to safety. The sum of \$500,000 is available for the 2013 program with a maximum of \$50,000 to be allotted to individual cities.

The City of John Day has received a Transportation Enhancement (TE) grant in the amount of \$800,000 to construct or replace sidewalks and install streetscape amenities on S. Canyon Blvd. from Main Street to SW 2nd Avenue and a section of Main Street between North Canyon Blvd., and SE Elm Street. The former ODOT Region 5 Federal Aid Specialist Doug Wright informed me that the City could apply for the 2013 SCA grant to back up any unforeseen out of pocket expenses that could occur with our TE project. As Mr. Wright is no longer with ODOT; I called Ms. Slater to confirm that we could apply for this grant as a backup for our TE grant cash match. She confirmed that this grant could be used for that purpose and stated they like to make sure the projects that are already approved get completed and that this would be a good application.

RECOMMENDATION:

All applications must be submitted to Laura Slater by August 1, 2012 in order to qualify for FY 2013 funding. I recommend the John Day City Council adopt Special City Allotment Resolution No. 12-692-16, and allow Mayor Lundbom to sign the 2013 Special City Allotment (SCA) Application.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 20, 2012

SUBJECT: Enter into Executive Session under ORS 192.660(2) (e) for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions

BACKGROUND:

The City of John Day will now meet in executive session for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions. The executive session is held pursuant to ORS 192.660(2) (e) for this session, which allows the Council to meet in executive session for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

At this time Mayor Lundbom will ask for a motion from the Council to move into executive session under ORS 192.660(2) (e).

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 20, 2012

SUBJECT: Other Business and Upcoming Meetings

Attachments:

- July 13, 2012 issue of the LOC Bulletin
- Notes from the July 12, 2012 Army Corps of Engineers meeting
- Final Professional Services Agreement with PARC Resources

OTHER BUSINESS:

1. Attached is the July 13, 2012 LOC Bulletin for your information and review.
2. On July 12, 2012 the Army Corps of Engineers met with the City of John Day, Town of Canyon City, and Grant County to discuss the Flood Map Project. I've attached the notes that I took at the meeting for your information and review. Please let me know if you have questions.
3. Fire Chief Ron Smith and I met with Stan Foster of PARC Resources on Friday, July 13, 2012. Mr. Foster signed the attached Professional Services Agreement; please see Schedule 1.1 for the proposed schedule of work. In the schedule of work, Mr. Foster proposed meeting with the City Council not less than twelve (12) times during the twenty-four month duration of the project; however, he stated is would meet with the council as often as they would like. Mr. Foster will meet with the Citizen's Advisory Committee on Thursday, August 2, 2012 at 10:00 a.m.
4. At our last council meeting, Mayor Lundbom had concerns with the exclusion of worker's comp insurance in the contract. I contacted Mr. Chadwick; who called his former worker's comp insurance agent to see if the law had changed. He confirmed that as a sole proprietor with no employees, Oregon law does not require him to have a worker's comp policy. I contacted Mayor Lundbom with the information and Mayor Lundbom was good with the original agreement.
5. Reminder: Filing deadline for council positions is Tuesday, August 17, 2012 at 5 p.m.

UPCOMING MEETINGS:

July 31, 2012	1:00 p.m. – 3:00 p.m. Airport	CIS Sewer Backup Training
August 1, 2012	9:00 a.m. La Grande	ODOT Interviews (interview for the replacement of Doug Wright)
August 2, 2012	10:00 a.m. – 12:00 p.m. Council Chambers	Citizen's Advisory Committee meeting with PARC Resources

August 6, 2012	8:00 a.m. – 4:00 p.m. Pendleton	Verbal Judo Training Dispatch Manager Valerie Luttrell and City Manager Peggy Gray attending
August 8, 2012	5:30 p.m. Interpretive Center	Friends of Kam Wah Chung Board meeting
August 14, 2012	7:00 p.m.	Regular City Council meeting