

**John Day City Council
July 10, 2012
7:00 PM
Council Chambers
AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF JUNE 26, 2012**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

ACTION ITEMS:

4. **DISCUSS FOR SIGNATURE CONSULTING AGREEMENT NO. 2012-01 WITH D. GEORGE CHADWICK, JR. AND THE CITY OF JOHN DAY**
Attachments:
 - Consulting Agreement No. 2011-01
 - Consulting Agreement No. 2012-01
 - Draft TMDL Implementation Plan
5. **DISCUSS FOR SIGNATURE PROFESSIONAL SERVICE AGREEMENT WITH PARC RESOURCES**
Attachment:
 - Draft Professional Service Agreement with PARC Resources
6. **DISCUSS 2013 LEAGUE OF OREGON CITIES LEGISLATIVE PRIORITIES**
Attachments:
 - Letter from LOC Legislative Director Craig Honeyman w/attachments

OTHER BUSINESS:

7. **OTHER BUSINESS AND UPCOMING MEETINGS**
Attachments:
 - June 29, 2012 issue of the LOC Bulletin
 - Newsletter from Representative Cliff Bentz
 - LOC Small Cities Region 8 Meeting announcement
 - Quarterly Staff Report

ADJOURN

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 6, 2012

SUBJECT: Discuss for Signature Consulting Agreement No. 2012-01 with D. George Chadwick, Jr. and the City of John Day

Attachments:

- Consulting Agreement No. 2011-01
- Consulting Agreement No. 2012-01
- Draft TMDL Implementation Plan

BACKGROUND:

This agreement is with D. George Chadwick, Jr. of La Grande. This agreement retains him for the next year to work with us on our ongoing groundwater monitoring and reporting associated with the wastewater percolation ponds as required by DEQ and the development of a TMDL (Total Maximum Daily Loads) Implementation Plan.

The draft TMDL Implementation Plan is included in your council packets and has been submitted to DEQ for comments. Don Butcher of DEQ has made an initial review of the Plan and has given us a few suggestions to consider; we are currently in the process of reviewing Mr. Butcher's comments with Mr. Chadwick.

Attached are Consulting Agreements No(s). 2011-01 and No. 2012-01 with D. George Chadwick, Jr. for your comparison to the current year; changes in the new agreement are as follows:

- Changed Agreement Number from 2011-01 to 2012-01
- Changed the dates in the introduction (7/1/2012) and Section 3 to July 1, 2012 through June 30, 2013
- Added TMDL Implementation Plan to Section 1
- Added \$2/hr. to rate in Section 4

RECOMMENDATION:

I recommend the John Day City Council allow Mayor Lundbom to sign Consulting Agreement No. 2012-01.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 6, 2012

SUBJECT: Discuss for Signature Professional Service Agreement with PARC Resources
Attachment:

- Draft Professional Service Agreement with PARC Resources

BACKGROUND:

Attached is the draft Professional Service Agreement with PARC Resources to serve as the City of John Day's capital campaign counsel for the new fire station.

The cost for PARC services will be split between the City of John Day and the John Day Rural Fire Protection District. Mr. Foster's proposed schedule of work outlines the activities, timeframe and costs. He has proposed a twenty-four (24) month process with extensive local meetings, monthly conference calls, written reports, and an aggressive grant strategy that would result in 8-10 actual grant applications submitted on behalf of the project. In addition, PARC Resources offers capital campaign services for a local fund-raising effort by the community to seek private donations as part of this campaign strategy. This support includes development of a feasibility study, a capital campaign plan, development of a "case for support", local campaign strategy, and training for volunteer fund-raisers in the John Day region. Their not-to-exceed price for completing this work as described is \$41,658; their hourly billable rate is \$99 per hour. The current bid includes all associated travel and printing costs for interim reports and grant application submittals. Their bid includes providing electronic versions of all materials provided under the contract as well as a hard copy of each grant submitted on behalf of the project. All meetings and presentations are included in the budget, so no additional costs are expected unless the City of John Day requests additional services from PARC Resources.

RECOMMENDATION:

This is a very rough draft due to a short time frame to develop the agreement because of the 4th of July holiday; however, this is basically the same agreement the City has with Oster Professional Group. Schedule 1.1 will be available by the time of the council meeting. As the Citizens Advisory Committee is anxious to get this project started; I recommend the John Day City Council give the City Manager the authority to sign the agreement upon further legal review by the City Attorney for any changes or additions.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: July 6, 2012

SUBJECT: Discuss 2013 League of Oregon Cities Legislative Priorities
Attachments:

- Letter from LOC Legislative Director Craig Honeyman w/attachments

BACKGROUND:

This item was tabled from the June 26, 2012 council meeting due to a full agenda. As the City Council wanted to give this topic their full attention; it was requested this topic be placed on the July 10, 2012 council agenda for discussion.

For the past three months, eight policy committees have worked to identify and propose specific action as part of the League of Oregon Cities effort to develop a pro-active legislative agenda for the 2013 session. They have identified 19 legislative objectives as set forth in the attached ballot and legislative recommendation materials.

The LOC Board of Directors has made long term commitments to two issues critical to cities: revenue and land use reform. As a result of their designation as top legislative priorities on an ongoing basis neither of these issues appears on the enclosed ballot.

Each city is being asked to review the recommendations of the policy committees and provide input to the LOC Board of Directors as it prepares to adopt the League's 2013 legislative agenda. The League is asking us to review the proposals and discuss them with staff and return the ballot indicating the top four issues that our city council would like to see the League focus on in the 2013 session. The deadline for response is July 31, 2012. The board of directors will then review the results of the survey, along with the recommendations of the policy committees and determine the League's 2013 legislative agenda.

RECOMMENDATION:

Please review the enclosed materials; city staff will be prepared to answer any questions you may have.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: July 6, 2012
SUBJECT: Other Business and Upcoming Meetings
Attachments:

- June 29, 2012 issue of the LOC Bulletin
- Newsletter from Representative Cliff Bentz
- LOC Small Cities Region 8 Meeting announcement
- Quarterly Staff Report

OTHER BUSINESS:

1. Attached is the June 29, 2012 LOC Bulletin for your information and review.
2. Included in your packet is a newsletter from Representative Cliff Bentz for your information and review.
3. The City of John Day will be hosting the next LOC Small Cities meeting for Region 8 on July 19th 11:00 – 1:00 p.m., lunch will be served. For agenda information, please see the attached email from Mandy Allen. If you wish to attend; please let me know and I will RSVP for you.
4. Attached is the quarterly staff report for your information and review.

UPCOMING MEETINGS:

July 11, 2012	5:30 p.m. Interpretive Center	Friends of the Kam Wah Chung board meeting
July 12, 2012	TBA Council Chambers	Meet with Army Corps of Engineers
July 13, 2012	9:30 a.m. Council Chambers	Fire Chief Smith and City Manager Gray meet with Stan Foster, PARC Resource
July 19, 2012	11:00 – 1:00 p.m. Council Chambers	LOC Region 8 Small Cities Meeting
July 23, 2012	10:00 – 2:00 p.m. Burns	SE Regional Alliance board meeting
July 24, 2012	7:00 p.m. Council Chambers	Regular City Council meeting