

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

**May 22, 2012**

**Adjourned Meeting**

**COUNCILORS PRESENT:**

Steve Schuette, Council President  
Donn Willey, Councilor  
Doug Gochnour, Councilor  
Don Caldwell, Councilor  
Gene Officer, Councilor

**COUNCILORS ABSENT:**

Chris Labhart, Councilor

**STAFF PRESENT:**

Peggy Gray, City Manager  
David Holland, Public Works Director  
Valerie Luttrell, Dispatch Manager  
Daniel Pelayo, Police Officer

**GUESTS PRESENT:**

James Moran, John Day  
Mytchell Mead, John Day  
Ron Lundbom, John Day

**Agenda Item No. 1 – Open and Note Attendance**

The John Day City Council meeting opened at 7:00 p.m. Council President Steve Schuette noted that all Councilors were present with the exception of Councilor Chris Labhart who was absent and excused.

**Agenda Item No. 2 – Approval of City Council Minutes of May 8, 2012**

The minutes of the May 8, 2012 adjourned meeting were included in the agenda packets and presented for the Council's approval. Councilor Doug Gochnour moved that the minutes of May 8, 2012 be approved as presented. Councilor Donn Willey seconded the motion, the motion passed unanimously.

**Agenda Item No. 3 - Appearance of Interested Citizens**

Council President Steve Schuette thanked those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. There were none presented.

**Agenda Item No. 4 – Interview Candidates for Mayor’s Position to Expire December 14, 2014**

Council President Steve Schuette explained the interview procedure for the Mayor’s position. Each candidate was given the same set of eleven (11) questions, each candidate was allowed twenty minutes; candidates were told to use their time accordingly. Council President Schuette read the questions to each of the candidates; the Council took notes on the interview question sheets that were given to them (Digital Voice Editor on file for complete interview questions and candidate’s responses). The interviews were given as follows:

- James Moran, 480 East Main Street, John Day – 7:05 p.m.
- Mytchell Mead, 409 SE Hillcrest Rd., John Day – 7:30 p.m.
- Ron Lundbom, 620 Hillcrest Rd., John Day – 7:55 p.m.

After the interviews were conducted the Council deliberated; Councilors Officer and Gochnour thought that Ron Lundbom was head and shoulders over the other two candidates. It was noted Mr. Lundbom has previous experience as a city councilor, was a small business owner and very active in the community.

Council President Schuette asked the City Council if they wanted to reopen the applications or appoint from the candidates. Councilors Officer and Gochnour stated they would like to appoint. Councilor Willey stated he would like to wait to appoint but thought we should wait for a week before appointing. Councilor Gochnour stated Council President Schuette told each candidate that we would be in touch with them, he thought it was implied that it would be soon.

After discussion Councilor Gochnour moved to appoint Ron Lundbom to fill the Mayor’s position to expire December 14, 2014. Councilor Officer seconded the motion, upon call for the vote the motion passed by a vote of 3 – 2.

**Agenda Item No. 5 – Discuss for Adoption Resolution No. 12-682-06, a Resolution to declare Accounts Receivable Uncollectible and take off the books as Receivable**

Council President Schuette introduced Resolution No. 12-682-06, a resolution to declare accounts receivable uncollectible and take off the books as a receivable. Councilor Don Caldwell questioned why Horton Bread Enterprises went so long before being turned over for collection (closing date 2010). City Manager Gray explained Horton Bread was making minimal payments each month then all of a sudden they stopped making the payments.

Councilor Donn Willey moved to adopt Resolution No. 12-682-06. Councilor Don Caldwell seconded the motion; the motion passed unanimously.

**Agenda Item No. 6 – Discuss Proposal from Jim and Tootie Cernazanu regarding Encroachment Issue**

Jim Cernazanu contacted Public Works Director David Holland on Wednesday, May 16, 2012 with a new proposal as a possible solution to the city’s sewer line and parking encroachment issues. Jim would like to turn his backyard into a parking area; that way his renters will have off street parking and a way to turn around without having to back out onto Hillcrest Road. Jim said if the City would do the work in-kind using the City’s backhoe, City labor and the City providing the gravel for the parking area and the removal of two elm trees (located on the slope behind the existing fence); in exchange, he would sign a

property line adjustment running from Jack Russell's existing fence line to the Cernazanu's east property line.

Public Works Director David Holland presented his estimated cost analysis (labor and materials) for the City to gravel the driveway and backyard for parking and turn around and removing two elm trees at \$950.40 and stated the City would keep the wood for firewood at the city shop. Council President Schuette stated he liked this proposal much better than giving their renters access to the City's parking lot. Public Works Director Holland noted that this is a onetime agreement, the City will put 4-6" of base rock and 1-2" of gravel (rock and gravel in stock); we will not be supplying Mr. Cernazanu gravel each year. After discussion it was the consensus of the John Day City Council to accept Mr. Cernazanu's proposal and have Public Works Director Holland work out the details with Mr. and Mrs. Cernazanu.

**Agenda Item No. 7 – Discuss Recommendation from the Selection Panel – Proposals Received for the Fundraising and Capital Campaign Advisory Services for the Construction of the New Fire Station**

Council President Schuette requested an update from the Selection Panel in regards to the proposal received for the Fundraising and Capital Campaign Advisory Services for the construction of the new fire station. Councilor Willey was unable to attend the May 21st meeting and asked City Manager Gray to give the report. City Manager Gray stated she met with the Selection Panel to review the four proposals received. City Manager Gray stated she had checked the four proposer's references and gave a report to the Selection Panel; she noted that a number of the people that she spoke with suggested the City conduct face-to-face interviews with the proposers before making a selection. One example was a library project, the person City Manager Gray spoke to stated the proposer they selected did not look as good on paper; it was when they conducted the face-to-face interviews that they could tell which proposer was passionate about their project. It was the consensus of the Selection Panel to conduct the face-to-face interviews and selected the top three proposers to schedule interviews as follows:

- PARC, Bend, OR
- Sharon Leighty & Co., Bend, OR
- Westby Associates, Inc., Vancouver, WA

The Selection Panel decided they would conduct the interviews on Wednesday, June 13, 2012 and requested City Manager Gray schedule the interviews with the proposers. Councilor Doug Gochnour had concerns with the November ballot timeline rapidly approaching and waiting to conduct the interviews until the middle of June. City Manager Gray stated the Selection Panel discussed that issue also. She informed the City Council that Lake County is conducting a similar fundraising campaign for their new library; they went out for a bond levy twice during the fundraising campaign and both bond levies failed miserably. City Manager Gray stated it is the recommendation of the Selection Panel to slow the process down and would like the Council to consider waiting another year before placing a bond levy on the ballot until we see how the fundraising campaign progresses. City Manager Gray noted that Lake County felt the reason the two bond levies failed was because they pushed it too quickly. Councilor Officer noted that is the last thing we want to do; Councilor Gochnour suggested the City have their ducks in a row before moving forward with a bond levy.

City Manager Gray stated the Selection Panel will make a recommendation for the firm to run the Fundraising and Capital Campaign Advisory Services for the construction of a new fire station to the John Day City Council after the June 13<sup>th</sup> interviews are completed.

**Agenda Item No. 9 – Other Business and Upcoming Meetings**

1. League of Oregon Cities bulletins were included in the council packets.
2. The April 2012 Statement of Revenue and Expenditure Budget to Actual Reports were included in the council packets for the council’s review and information.
3. The Grant County Economic Development Strategic Report was included in the council packets. It was noted Grant County Economic Development Coordinator Sally Bartlett will be present at the June 12, 2012 council meeting to update the City Council about specific projects she has been working on.
4. A news release from Les Zaitz regarding the John Day streetscape corner was included in the city council packets.
5. Council President Schuette stated he would not be present at the June 12, 2012 council meeting.

**Adjourn**

There being no further business before the Council, Councilor Don Caldwell made a motion to adjourn the meeting. Councilor Donn Willey seconded the motion and the motion passed unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully Submitted:

Peggy Gray  
City Manager

ACCEPTED BY THE CITY COUNCIL, JUNE 12, 2012

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Mayor Ron Lundbom