

**John Day City Council
May 22, 2012
7:00 PM
Council Chambers**

AGENDA

1. OPEN AND NOTE ATTENDANCE
2. APPROVAL OF CITY COUNCIL MINUTES OF MAY 8, 2012
3. APPEARANCE OF INTERESTED CITIZENS – At this time Council President Steve Schuette will welcome the general public and ask if there is anything they would like to add to tonight's agenda.

ACTION ITEMS:

4. INTERVIEW CANDIDATES FOR MAYOR'S POSITION TO EXPIRE
DECEMBER 14, 2014
Attachment:
 - Mayoral Candidates interview Procedure and Schedule
5. DISCUSS FOR ADOPTION RESOLUTION NO. 12-682-06, A RESOLUTION
TO DECLARE ACCOUNTS UNCOLLECTIBLE AND TAKE OFF THE
BOOKS AS RECEIVABLE
Attachment:
 - Resolution No. 12-682-06
6. DISCUSS NEW PROPOSAL FROM JIM AND TOOTIE CERNAZANU
REGARDING CITY ENCROACHMENT ISSUES
7. DISCUSS RECOMMENDATION FROM THE SELECTION PANEL -
PROPOSALS RECEIVED FOR THE FUNDRAISING AND CAPITAL
CAMPAIGN ADVISORY SERVICES FOR THE CONSTRUCTION OF THE
NEW FIRE STATION

OTHER BUSINESS:

8. OTHER BUSINESS AND UPCOMING MEETINGS
Attachments:
 - May 11, 2012 LOC Bulletin
 - Grant County Economic Development Strategic Report: May 2012
 - Grant County Economic Council news release on Downtown corner

ADJOURN

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 18, 2012

SUBJECT: Interview Candidates for Mayor's position to expire December 14, 2014

Attachment:

- Mayoral Candidates interview Procedure and Schedule

BACKGROUND:

Attached is the Mayoral candidate's interview procedure and schedule sheet. The interviews will begin at 7:05 p.m. as follows:

- James Moran 7:05 p.m.
- Mytchell Mead 7:30 p.m.
- Ron Lundbom 7:55 p.m.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 18, 2012

SUBJECT: Discuss for Adoption Resolution No. 12-682-06, a Resolution to Declare Accounts Uncollectible and Take off the Books as Receivable

Attachment:

- Resolution No. 12-682-06

BACKGROUND:

Resolution No. 12-682-06 is a resolution to declare accounts uncollectible and take them off the books as a receivable and turns them over to the collection agency.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 12-682-06 a Resolution to declare accounts uncollectible and take off the books as receivable.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: May 18, 2012
SUBJECT: Discuss new proposal from Jim and Tootie Cernazanu regarding city encroachment issues

BACKGROUND:

Jim Cernazanu contacted Public Works Director David Holland on Wednesday, May 16, 2012 with a new proposal as a possible solution to the city's sewer line and parking encroachment issues. Jim would like to turn his back yard into a parking area; that way his renters will have off street parking and a way to turn around without having to back out onto Hillcrest Road. Jim said if the City would do the work in-kind using the City's backhoe, City labor and the City providing the gravel for the parking area; in exchange, he would sign a property line adjustment running from Jack Russell's existing fence line east to the Cernazanu's east property line.

RECOMMENDATION:

Public Works Director David Holland will have an estimate of the costs related to this project prepared by the time of the city council meeting in order for the City Council to make an informed decision.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 18, 2012

SUBJECT: Discuss Recommendation from the Selection Panel - Proposals received for the Fundraising and Capital Campaign Advisory Services for the construction of the new fire station

BACKGROUND:

The deadline for the request for proposals (RFP) for the Fundraising and Capital Campaign Advisory Services for the construction of the new fire station were due on April 30, 2012. The City received the four proposals from the following firms:

- PARC, Bend, OR
- Sharon Leighty & Co., Bend, OR
- Charitable Success, Jackson, CA
- Westby Associates, Inc., Vancouver, WA

The Selection Panel is scheduled to meet on Monday, May 21, 2012 at 3 p.m. to discuss the above proposals and make a recommendation to the City Council.

The members of the Selection Panel are as follows:

- Fire Chief Ron Smith
- Chris Cronin
- Councilor Donn Willey
- Jerry Daake (Rural District Representative)
- City Manager Peggy Gray

RECOMMENDATION:

At the time of this agenda, the Selection Panel had not met. Councilor Donn Willey and I will update the City Council at the council meeting with the recommendation from the Selection Panel.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 3, 2012

SUBJECT: Other Business and Upcoming Meetings

Attachments:

- May 11, 2012 LOC Bulletin
- Grant County Economic Development Strategic Report: May 2012
- Grant County Economic Council news release on Downtown corner

OTHER BUSINESS:

1. Attached is the May 11, 2012 LOC Bulletin for your information and review.
2. The Grant County Economic Development Strategic Report is attached for your information and review. Grant County Economic Development Coordinator Sally Bartlett will be present at our June 12, 2012 council meeting to update the City Council about specific projects that she has been working on.
3. Attached is a news release from Les Zaitz with an update on the John Day streetscape corner, preserving the beautification work at US 26/Hwy 395 intersection in John Day.

UPCOMING MEETINGS:

June 12, 2012

7 p.m.

Regular City Council meeting