

CITY OF JOHN DAY
FY 2017-2018 BUDGET PROCESS SCHEDULE

ACTION ITEMS

TARGET DATES

1	PRELIMINARY BUDGET WORKSHEETS TO STAFF	12/12/2016
2	CITY COUNCIL APPOINTS BUDGET OFFICER	1/10/2017
3	PROPOSED WORKSHEETS BACK TO CITY RECORDER	2/3/2017
	TO CITY MANAGER (BUDGET OFFICER)	2/10/2017
4	PROPOSED BUDGET DISCUSSIONS WITH STAFF	2/13/2017 - 3/3/2017
5	FINAL BUDGET PROPOSALS STAFF MEETING	3/6/2017
6	FIRST PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING (5-30 DAYS PRIOR TO MTG)	
	A TO BLUE MOUNTAIN EAGLE	3/17/2017
	B PUBLICATION DATE	3/22/2017
7	SECOND PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING	
	A TO BLUE MOUNTAIN EAGLE	3/24/2017
	B PUBLICATION DATE	3/29/2017
8	PROPOSED BUDGET PACKET TO BUDGET COMMITTEE MEMBERS	3/31/2017
9	FIRST BUDGET COMMITTEE MEETING	4/4/2017
	A RECEIVE CITY MANAGERS BUDGET MESSAGE AND PROPOSED BUDGET	
	B HOLD HEARING ON PROPOSALS FOR BUDGET AND STATE REVENUE SHARING	
	C WORK ON BUDGET - EITHER APPROVE OR SET DATE FOR FURTHER WORK	
10	FINAL BUDGET COMMITTEE MEETING TO APPROVE REVISED BUDGET	4/18/2017
	IF NECESSARY	
11	COUNCIL ACTS ON RESOLUTION OF ELECTION MEASURES TO PUT LEVY(S) ON BALLOT	3/14/2017
	IF LEVY(S) IS PROPOSED IN BUDGET	
12	BUDGET MEASURE(S) TO COUNTY CLERK (61 DAYS PRIOR TO ELECTION)	3/16/2017
13	BUDGET SUMMARY AND HEARING NOTICE PUBLICATION	
	A TO BLUE MOUNTAIN EAGLE	5/12/2017
	B PUBLICATION DATE (5-30 DAYS PRIOR TO HEARING)	5/17/2017
14	COUNCIL BUDGET PUBLIC HEARING	5/23/2017
15	ELECTION DATE FOR LEVY BALLOT MEASURE(S)	5/16/2017
16	ADOPTION OF RESOLUTIONS	
	(1) ADOPT BUDGET, (2), APPROPRIATE BUDGET, (3) LEVY TAXES AND	6/20/2017
	(4) CLASSIFY AND CATEGORIZE TAXES)	
	a. IF PROPOSED LEVY PASSED IN MAY ELECTION - ALL RESOLUTIONS ADOPTED	
	b. IF LEVY IS NOT PASSED - RESOLUTIONS TO ADOPT AND APPROPRIATE ARE	
	ADOPTED, ASSESSOR IS REQUESTED TO GRANT AN EXTENTION FOR FILING	
	CERTIFICATION, CLASSIFICATION AND CATEGORIZATION OF LEVY	